



Commission Agenda Item

MEETING DATE: September 23, 2013

SUBJECT: Budget Expense Items in Excess of \$10,000

AGENDA SECTION: Consent Agenda

DEPARTMENT: Administrative Services

PREPARED BY: Stuart Strickland, Purchasing/Safety Specialist

RECOMMENDED ACTION: Approve the itemized expenses budgeted for FY 13 in excess of the \$10,000 threshold for City Manager approval under the current purchasing ordinance. Authorize the City Manager to approve these purchases and to issue respective purchase orders based upon executed agreements/contracts, State contract pricing and/or formally bid commodities or services.

Summary

1. **American Data Group:** The City's annual maintenance for its financial accounting and utility billing software package through American Data Group is due in September 2013. The amount due is **\$11,200.00**. There is sufficient budget in the Finance Department's FY 2013 budget to cover the expense.
2. **HD Supply:** In December, 2012 the City of Alachua applied for a grant from the Suwannee River Water Management District (SRWMD) for funding to implement water conservation measures. A grant in the amount of \$31,220.00 was awarded in May, 2013. The grant identified ten (10) action items the City intends to undertake that improve water conservation. One of those items is to replace 100 residential water meters. Two other action items requires acquisition of four (4) more residential water meters, for a total of 104. According to the grant, the City is authorized to purchase and install the water meters. The SRWMD will reimburse the City for the cost to purchase the water meters. The City solicited a quotation from HD Supply, the authorized distributor for Sensus iPerl water meters. The total cost for the water meters is **\$11,232.00**.

ATTACHMENTS: None. Respective agreements, contracts, or bids are on file in the Administrative Services office.

REVIEWED BY CITY MANAGER: