



Commission Agenda Item

MEETING DATE: October 21, 2013

SUBJECT: Resolution 14-01 Amending the FY 2013-2014 Total Budget

AGENDA SECTION: Agenda

DEPARTMENT: Finance

PREPARED BY: Marcian K. Brown, Finance Director

RECOMMENDED ACTION: Adoption of Resolution 14-01, Authorize Mayor's Signature

Summary

As part of its normal procedures, the Finance Department routinely performs reviews of the actual and anticipated receipts, as well as expenditures for each fund and department. The purpose of this item is to recognize and appropriate previously unanticipated revenue received since the adoption of the FY 2013-2014 Budget. Corresponding expense accounts must also be appropriated in order to maintain a balanced budget.

A breakdown of the adjustment by fund is as follows:

- 1) General Fund – Increase of \$20,240. The City received insurance reimbursement proceeds from the Florida Municipal Insurance Trust (FMIT) for a 2013 Dodge Charger that was totaled in an accident. The Alachua Police Department's budget will be increased by \$20,240 to purchase a replacement vehicle.

If approved, the amended budget total would be \$34,738,387. A Resolution and a budget amendment are required to effect this change.

ATTACHMENTS: Resolution 14 01; Exhibit A, FMIT Insurance Reimbursement Check.

REVIEWED BY CITY MANAGER:

RESOLUTION 14-01

A RESOLUTION OF THE CITY OF ALACHUA, FLORIDA; AMENDING THE 2014 BUDGET; RECOGNIZING UNANTICIPATED REVENUE IN THE GENERAL FUND; PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to increase the 2013-2014 General Fund budget in the amount of \$20,240 to reflect revenues and expenses associated with the receipt of insurance proceeds for the replacement of an Alachua Police Department vehicle; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ALACHUA COMMISSION:

- 1.** The Fiscal Year 2013-2014 total budget is amended to increase revenues by \$20,240 and expenditures \$20,240. The additional revenues and expenses are set out in the attached budget amendment (Exhibit A).
- 2.** That this resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this 21st day of October, 2013.

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Gib Coerper, Mayor

SEAL

ATTEST:

Traci L. Cain, City Manager/Clerk

**CITY OF ALACHUA
BUDGET AMENDMENT / BUDGET TRANSFER**

CHECK ONE: _____ TRANSFER

_____ **X** _____ AMENDMENT

| FOR FINANCE USE ONLY | |
|----------------------|------------|
| BA REFERENCE # | BA - _____ |
| BATCH NUMBER | _____ |
| PERIOD/DATE | _____ |
| INITIALS | _____ |

| # | FUND NAME | DEPARTMENT NAME | ACCOUNT NAME | ACCOUNT NUMBER | REVENUES (+/-) | EXPENSES (+/-) |
|----------------------------------|--------------|------------------------|--------------------------------------|----------------|-----------------------|----------------|
| 1 | General Fund | Non-Departmental | Misc. Income-Insurance Reimbursement | 0013690005 | 20,240.00 | |
| 2 | General Fund | APD-Patrol & Administr | Machinery & Equipment | 00171005216400 | | 20,240.00 |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| 11 | | | | | | |
| 12 | | | | | | |
| 13 | | | | | | |
| 14 | | | | | | |
| AMENDMENT/TRANSFER TOTALS | | | | | 20,240.00 | 20,240.00 |
| | | | | | COMBINED TOTAL | 40,480.00 |

NOTE: TO INCREASE REVENUE OR EXPENSE = POSITIVE NUMBER, TO DECREASE REVENUE OR EXPENSE = NEGATIVE NUMBER.

USE WHOLE DOLLARS ONLY.

Purpose: To recognize unanticipated revenue for the General Fund to purchase a replacement APD vehicle.

REQUESTED BY: _____
DEPARTMENT HEAD
DATE

APPROVED BY: _____
FINANCE DIRECTOR
DATE

APPROVED BY: _____
CITY MANAGER
DATE

EXHIBIT A

| Description | From Date | To Date | Invoice # | Invoice Amt | Amount |
|---------------------------|-----------|---------|-------------------|-------------|-------------|
| Comprehensive - 1st Party | | | 1k Ded/ Less Hemi | \$23,465.00 | \$20,240.00 |

Claim Number: VA2013075763 Payee: CITY OF ALACHUA
 Check Number: 130044 Total Check Amt: \$20,240.00 Event Date: 8/19/2013 Department: 0002 CITY OF ALACHUA
 Check Memo: Total Loss Based on RCV - 2013 Charger - VIN 610430

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

ORIGINAL CHECK IS PRINTED ON CHEMICAL REACTIVE PAPER WITH A COLORED BACKGROUND AND HAS A SECURITY VOID BACKGROUND PATTERN



FLORIDA MUNICIPAL
 INSURANCE TRUST
 LIABILITY/PROPERTY CLAIMS
 P.O. BOX 538135
 ORLANDO, FLORIDA 32853-8135
 PH. 1-800-756-3042 OR 407-245-0725

Wells Fargo Bank, N.A.
 Downtown Orlando Office
 20 North Orange Ave.
 Orlando, FL 32801
 11-24/1210

| DATE | CHECK NO. |
|-----------|-----------------|
| 10/2/2013 | 130044 |
| AMOUNT | |
| \$ | **\$20,240.00** |

PAY Twenty Thousand Two Hundred Forty and 00/100 Dollars*****

TO CITY OF ALACHUA
 THE P O BOX 9
 ORDER ALACHUA, FL 32615
 OF

[Signature]

[Signature]
 AMOUNTS OVER \$10,000 REQUIRE 2 SIGNATURES
 VOID AFTER 180 DAYS