City of ALACHUA

THE GOOD LIFE COMMUNITY

CITIZENS ADVISORY TASK FORCE (CATF) MEETING MINUTES

The Citizens Advisory Task Force (CATF) held a meeting on February 19, 2013, at 5:30 p.m. in the James A. Lewis Commission Chambers, City Hall, 15100 NW 142nd Terrace, Alachua, Florida.

Board Members Present: Secretary LaDtetre´ McClain, Members Thelma Hammon, Louis Washington, and Walter Welch.

Board Members Absent: Vice-Chair Diana Felver (Excused); Julia Kelly (Unexcused).

Staff Present: Diane Morgan, CMC, Grants Specialist and Marcian Brown, Finance Director.

Others Present: Dayna Roper-Miller.

I. **CALL TO ORDER:** Secretary LaDtetre´ McClain called the meeting to order at 5:30 p.m.

II. **INVOCATION:** Walter Welch led the invocation.

III. **PLEDGE TO THE FLAG:** Louis Washington led the Pledge of Allegiance.

IV. **ROLL CALL:** Secretary LaDtetre´ McClain called the roll and there was a quorum.

V. **APPROVAL OF AGENDA:** Thelma Hammon moved to approve the agenda; Louis Washington seconds the motion.

Motion passes to approve agenda 4-0.

VI. **OLD BUSINESS**

November 27, 2012 CATF Meeting Minutes

Walter Welch moved to approve the Minutes; Louis Washington seconds the motion.

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

Motion passes to approve the November 27, 2012 Minutes 4-0.

VII. NEW BUSINESS

A. CATF Application for Consideration and Approval (1 Vacancy)

Grants Specialist Diane Morgan states that one application has been received for the vacancy left by the resignation of Dennis Taylor. Mrs. Morgan brings their attention to the letter from Vice-Chair Diana Felver who couldn't be present at the meeting tonight. Mrs. Morgan notes the comments Ms. Felver makes in her letter in reference to Dayna Roper-Miller's application. She confirms that this application would be to fill Mr. Taylor's remaining term of one year that would expire next April 2014.

Secretary LaDtetre´ McClain questioned if the applicant will be taking Mr. Taylor's place, does that mean they would fill the office of Chair. Mrs. Morgan explains that no, normally in May the officers are brought forward and the board will make nominations and elect a Chair, Vice-Chair and Secretary for a period of one year.

Walter Welch requests to have Ms. Miller introduce herself to the Board.

Dayna Roper-Miller introduces herself and gives a brief background on her experience, qualifications and reasons she is applying for a seat on the CATF. She states she is employed as a municipal marketer for *Waste Pro.*

Walter Welch feels Ms. Miller would be a great asset to the board.

Louis Washington states he is impressed with how Ms. Miller expresses herself.

Thelma Hammon is well pleased with what Ms. Miller has presented to the board.

Secretary LaDtetre´ McClain states that she agrees with the comments of the other board members.

Mrs. Morgan explains that the board needs to make a motion to forward Ms. Miller's application to the City Commission for final approval and appointment.

Thelma Hammon moved to accept Ms. Miller's application and forward it to the City Commission for final approval and appointment; Louis Washington seconds the motion.

Motion passes to forward Ms. Miller's application to the City Commission 4-0.

B. Schedule Tentative Meeting for May 2013

Mrs. Morgan distributes the May calendar noting that there may be a good chance that the board will need to schedule a meeting before May, as the City has contracted with Summit Professional Services, Inc. for possible CDBG funding opportunities.

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

The board gives consensus to schedule the next meeting on May 21, 2013 at 5:30 p.m.

Mrs. Morgan also notes she is aware that the board would like Mr. Ericson Frank with *Christians Concerned for the Community* (CCC) to come and do a presentation. She states if the board is still waiting to moving forward with CDBG opportunities that she would have Mr. Frank come and do a presentation at the May meeting.

Mrs. Morgan distributes information on the CDBG programs received from Summit Professional Services, Inc. as well as the 2013-2017 City of Alachua Approved Capital Improvement Program (CIP). She notes the City is anticipating a CDBG Economic Development (ED) project, which we are hoping will be Wal-Mart. This project would help with the cost of the necessary infrastructure in building the store and bring jobs to the area. She states the CDBG program allows you to have an ED project as well as a project from the Regular Category. If the City moves forward with a Regular Category project it would most likely be one of the projects noted in the CIP.

VIII. OPEN DISCUSSION

Louis Washington comments he is wondering what Regular Category CDBG opportunity the City will pursue.

Thelma Hammon is pleased that things are beginning to move again; that the City has contracted with a new CDBG Administration firm; and that she is looking forward to seeing the presentation by *Christians Concerned for the Community.*

Secretary LaDtetre´ McClain thanks Mrs. Morgan for keeping the board informed.

IX. CITIZEN COMMENT

No citizen comments.

X. ADJOURNMENT OF MEETING

Walter Welch moves to adjoin the meeting; Louis Washington seconds the motion.

Motion passes to adjoin the meeting 4-0.

Meeting adjourned at 5:55 p.m.

Diana Felver

Diana Felver, Vice-Chair

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.