City of Alachua

TRACI L. CAIN
CITY MANAGER

PLANNING & COMMUNITY DEVELOPMENT
DIRECTOR KATHY WINBURN, AICP

INTER-OFFICE COMMUNICATION

Date: March 06, 2012

To: Traci Cain
City Manger

From: Kathy Winburn, AICP KW
Planning and Community Development Department Director

Re: Annual Report- Downtown Redevelopment District

The City of Alachua is required by Florida State Statutes 163.356(3)(c) to produce an Annual Report that details the program activities and financial statements of its Downtown Redevelopment District for the preceding fiscal year. In this case, it would cover Fiscal Year 2011 (October1, 2010 – September 30, 2011). Public notice that this Annual Report is available for inspection must also be advertised in a newspaper of general circulation. A notice to that effect will run in the Alachua County Today on March 15, 2012. Copies of the Annual Report are also to be provided to the affected taxing authorities (City of Alachua and Alachua County). To accomplish this task, a copy of the Annual Report is being submitted to these taxing authorities. If you require any further information with regard to this item, kindly advise.

Enclosure – Annual Report with Financial Statements and Boundary Map

cc: Mayor and Members of Alachua City Commission
Chairman and Members of Board of County Commissioners
Randall H. Reid, County Manager
Members of the Alachua Downtown Redevelopment Trust Board
Marcian K. Brown, MBA, City of Alachua Finance Director
Mike New, P. E., City of Alachua Public Services Director

City of Alachua

Downtown Redevelopment Trust Board

(DRTB)

Annual Report – FY 2011

(October 1, 2010- September 30, 2011)

Prepared by City of Alachua

February 20, 2012

Table of Contents

Program Accomplishments 3

Financial Compilations 7

District Boundary Map 10

City of Alachua – DRTB

FY – 2011

Program Accomplishments

First Quarter (October 1, 2010 – December 31, 2010)

Meetings held on October 20, 2010 & December 8, 2010

October 20, 2010

- The bid to resurface the basketball and tennis courts located at Skinner Park was approved.
- Staff reviewed progress updates on roadway projects located on NW 150th Avenue and 142nd Avenue.
- Holiday decoration proposals were reviewed and a budget was authorized for decoration purchases for 2011 fiscal year.
- The Board agreed to place "We've Noticed" signs at 14722 NW 142nd Terrace and 14801 NW 142nd Terrace.

December 8, 2010

- An FDOT grant for the road realignment at the intersection of NW 142nd Terrace and US Highway 441 was pursued.
- The City-owned parking lot located at 15100 Main Street (Old library site) was removed from sale, and was retained by the City to assist with the parking demand of Skinner Park.
- Ongoing projects and their priority were discussed. Board members drafted a project priority list.
- A study addressing the feasibility of improving Parking Study Area E, directly behind 14838 Main Street (Ace Hardware), was initiated.
- The Board discussed the need for restoration efforts at the Theater Park on Main Street. The Board requested that the City Commission review the Theater Park on Main Street and hire a structural engineer to determine the restoration needs of the park.
- The Board agreed to place "We've Noticed" sign at two locations: 13716 NW 106th Ave (Flycaster) and 14617 Main Street (Paul Stresing offices).

Second Quarter (January 1, 2011 – March 31, 2011)

Meeting held on February 23, 2011

- On January 24, 2011, the City Commission appointed four new board members (Resolution 11-05).
- The Finance Director documented that the loan for the Main Street project had been paid off.
- Revisions of the plans for the NW 150th Avenue/NW 142nd Terrace Roadway Projects were presented by the Causseaux, Hewett, & Walpole design team.
- A letter of intent to purchase the property located at 14919 NW 142nd Terrace was prepared as part of the effort to implement Parking Study Option C.
- A structural engineer was hired by the City and began reviewing the Theater Park restoration project.

Third Quarter (April 1, 2011 – June 30, 2011)

No meeting was held during this period

- The Theater Park project was completed in May 2011.

Fourth Quarter (July 1, 2011 – September 30, 2011)

Meeting held on July 20, 2011

- On July 25, 2011, the City Commission appointed one new board member (Resolution 11-12).
- The Board discussed the time frame for the redevelopment district and made a recommendation regarding the extension of such time frame.
- The design for the NW 150th Avenue and NW 142nd Terrace Road Reconstruction Project was 90% completed and awaiting land rights.
- The survey and instrument work for the special warranty deeds for a drainage easement was completed and forwarded to property owners for review.
- Property owners affected by the proposed parking project were contacted.
- Concept drawings for the implementation of Parking Study Option C were developed and presented by designers for consideration.

- Negotiations continued for the proposed acquisition of the property located on 14919 NW 142nd Terrace as part of the implementation of Parking Study Option C.
- A proposal presented by the Alachua Business League to procure painted concrete statues of children to be installed within the planters on Main Street was discussed and approved.
- The Board approved the Alachua Business League's proposal to host a contest and have winning local artists paint murals on building walls located at 14960 Main Street and 14933 Main Street within the downtown district.
- The Board agreed to help defray the cost of a proposed I-75 billboard advertising Historic Downtown Main Street.
- The Board agreed to place "We've Noticed" signs at two houses, one located at NW144th Street and NW 148th Place and one located at NW 144th Street and NW 147th Avenue.
- The property located at 14919 NW 142nd Terrace was purchased on July 26, 2011 as part of the implementation of Parking Study Option C.

City of Alachua – DRTB

FY – 2011

Financial Compilations

City of Alachua, Florida
Combining Statement of Revenues, Expenditures
And Changes in Fund Balance
For The Year Ended September 30, 2011 (UNAUDITED)

	Community Redevelopment Agency
Revenues	
Intergovernmental Revenue	278,653.00
Interest	2,187.93
Miscellaneous	4,010.16
Total revenues	284,851.09
Expenditures	
Current:	
Economic Environment	173,682.07
Debt Service	
Principal	27,398.75
Interest	1,388.88
Capital Outlay	257,915.45
Total expenditures	460,385.15
Excess (deficiency) of revenues over expenditures	(175,534.06)
Other financing sources (uses)	
Transfers In	182,968.00
Transfers Out	0.00
Total other financing sources	182,968.00
Net change in fund balances	7,433.94
Fund balances-beginning of year	1,314,359.57
Fund balances-end of year	1,321,793.51

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City of Alachua, Florida
Combining Balance Sheet
For Period Ending September 30, 2011 (UNAUDITED)

	Community Redevelopment Agency
ASSETS	
Cash and Cash equivalents	1,324,441.05
Inventory	18,283.60
Total assets	1,342,724.65
LIABILITIES AND FUND BALANCES	
Liabilities:	
Accounts payable	20,931.14
Accrued expenses	0.00
Due to other funds	0.00
Total liabilities	20,931.14
Fund balances:	
Reserved for encumbrances	23,835.19
Unreserved, undesignated	1,297,958.32
Total fund balances	1,321,793.51
TOTAL LIABILITIES AND FUND BALANCES	1,342,724.65

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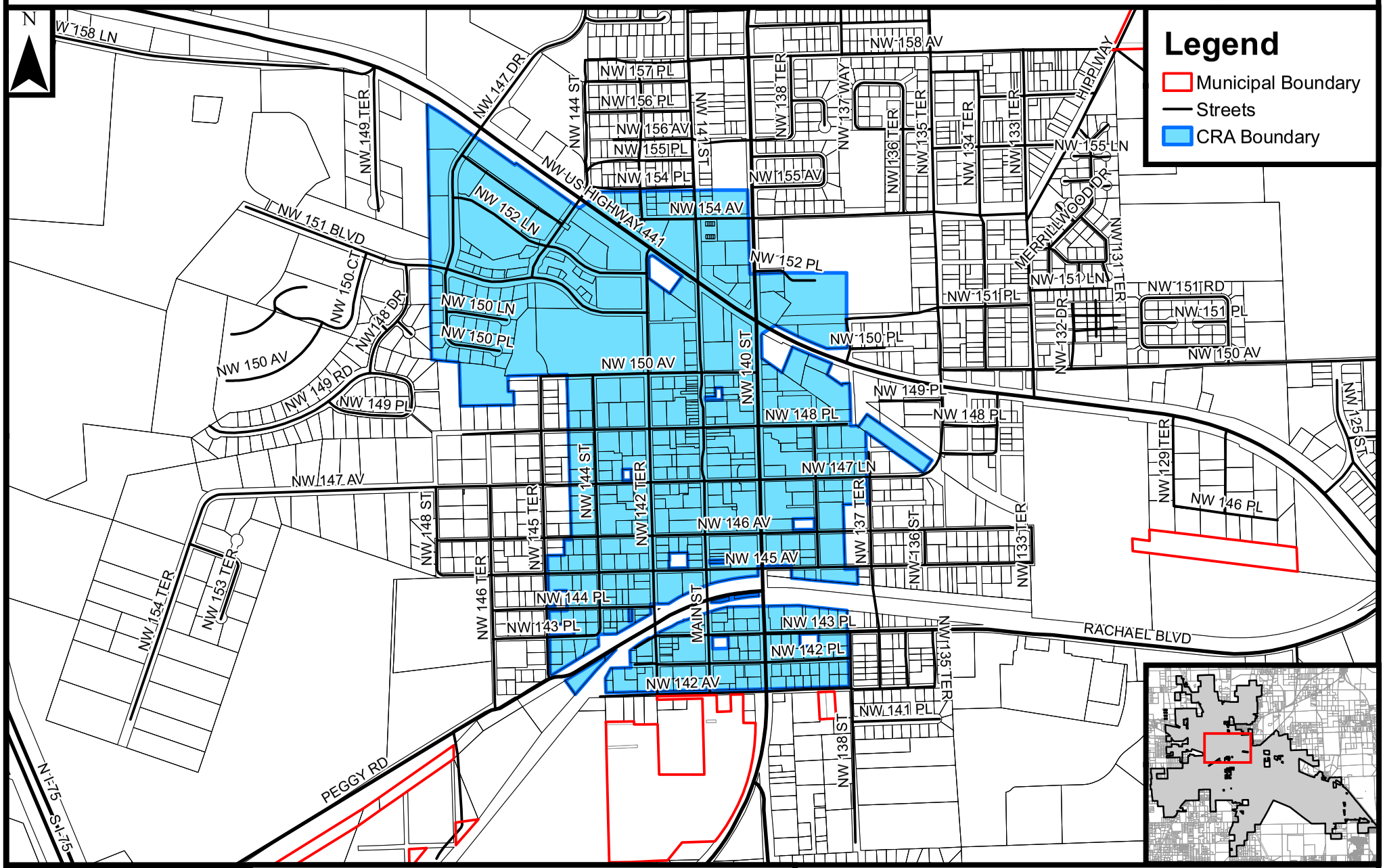
City of Alachua – DRTB

FY – 2011

District Boundary Map

Community Redevelopment Agency (CRA) Boundary



Prepared by the City of Alachua
Planning & Community Development Department

Prepared April 15, 2010

DISCLAIMER: Data is provided "as is" without warranty of any representation of accuracy, timeliness, or completeness. The burden of determining accuracy, timeliness, or completeness for use rests solely on the requestor. The City makes no warranties, expressed or implied, as to the use of the data. The requestor acknowledges and accepts the limitations of the data, including the fact that the data is dynamic and in a constant state of maintenance, correction, and update.

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