

# City of Alachua Charter Review Advisory Board Minutes

January 15, 2009

The Charter Review Advisory Board held a meeting on January 15, 2009, at 6:30 p.m. in the Commission Chambers, City Hall, 15100 NW 142<sup>nd</sup> Terrace, Alachua, Florida.

**Board Members Present:** Leoris Richardson, Duane Helle, Bob Page, and Linda Rice Chapman.

**Staff Present:** City Manager Clovis Watson, Jr., City Attorney Marian Rush, Assistant City Manager Danielle Judd, Deputy City Clerk Alan Henderson, and Assistant Deputy City Clerk Diane Morgan.

**Citizens Present:** Robert Wilford.

**CALL TO ORDER:** By Assistant City Manager Danielle Judd.

**INVOCATION:** Led by City Manager Clovis Watson, Jr.

**PLEDGE TO THE FLAG:** Led by Leoris Richardson.

**ROLL CALL:** Assistant City Manager Judd performed the roll call and a quorum was present.

**APPROVAL OF AGENDA:**

Bob Page moves that the agenda as presented be approved; Linda Rice Chapman seconds the motion.

**Motion passes 4-0.**

**NEW BUSINESS**

**1. Introductions**

Assistant City Manager Judd introduces the Board Members, City Manager, City Attorney, and City support staff.

**2. Opening Remarks & Committee Charge – City Manager**

City Manager Watson welcomes the committee and gives a brief description of the board's purpose and goals, both short term and long term.

The City Manager and City Attorney then outline the six (6) areas that they would like for the Board to focus its immediate efforts:

Change the Office of Mayor from an appointed post to an elected position

Update the Planning & Zoning Board Powers and Duties to mirror the Land Development Regulations

Solidify the residency requirements for the position of City Manager

Include a section addressing the Canvassing Board

Permit a former Commissioner to become an employee

Allow flexibility in Commission meeting schedule

**3. Opening Remarks – City Attorney**

City Attorney Marian Rush welcomes the committee and reviews the Sunshine Law for the board members and briefly explains what constitutes public records. The City Attorney also emphasized the need to maintain a quorum throughout the process.

**4. Election of Chair**

Bob Page nominates Linda Rice Chapman for Chair of the Board; Duane Helle seconds the motion.

**Motion passes 4-0.**

**5. Background Materials**

Assistant City Manager Judd reviews the material presented in the Agenda packets: meeting schedule, year at a glance calendar, membership roster, Ordinance 09-01, city charter (hard and disk copies), municipal charters in Alachua County and other Florida jurisdictions, and model city charter.

**6. Set 2009 Meeting Schedule**

Assistant City Manager Judd reviews the tentative schedule for the Board to meet. It was decided that 6:00 p.m. would be a better time for the Board members. Consensus was also given for the following meeting dates: January 20, January 27, and February 3. It was agreed that the balance of the meeting schedule for 2009 will be set after the April 14 ballot referendum.

**OLD BUSINESS**

None

**OPEN DISCUSSION**

Chair Linda Rice Chapman asked if there were any comments from the members. Duane Helle asked if the City Manager had any language suggestions to be reviewed by the Board. The City Manager responded that language will be presented to the Board at their next meeting. Linda Rice Chapman commended the staff for preparing an excellent packet to begin board deliberations.

**CITIZEN COMMENTS**

Robert Wilford comments on the date stamped on an application and that he looks forward to being a participant on this Board.

**ADJOURNMENT**

Mr. Helle moves to adjourn the meeting; Mr. Page seconds the motion.

**Passed by unanimous consent.**

Meeting adjourned at 7:31 p.m.



---

Linda Rice Chapman  
Chair



---

Danielle Judd  
Assistant City Manager