



## PREREQUISITE FOR OWNER/BUILDER PERMITTING

NOTICE: Florida Statute 489 requiring construction to be done only by licensed contractors, provides an exemption from licensing for property owners acting as their contractor under specific conditions. Answers to the following questions are essential to determine if those state qualifications are satisfied by an Owner/Builder applicant.

PERMIT NUMBER \_\_\_\_\_

Owner/Builder Applicant Name: \_\_\_\_\_

1.) At what exact location will the new, proposed building work occur?

\_\_\_\_\_

2.) Who holds legal title as owner of the site address above?

\_\_\_\_\_

3.) What type of new construction or building work is to be done at the site?

\_\_\_\_\_

4.) What kind of finished building or space will result upon completion?

\_\_\_\_\_

5.) If for commercial use, what is the estimated value of the new improvement? \$ \_\_\_\_\_

6.) How will actual labor in each major trade area be done?

Owner Alone

Owner with  
Hired Help

By Licensed Contractor

Electric: \_\_\_\_\_

Plumbing: \_\_\_\_\_

HV A/C: \_\_\_\_\_

Structural: \_\_\_\_\_

7.) Who will supervise the trade work above to meet all the various adopted codes?

\_\_\_\_\_

8.) How will provisions be made for Public Liability and Property Damage Insurance?

\_\_\_\_\_

9.) What provisions will exist for withholding Social Security and Federal Income Taxes, as required by Federal Law, from wages paid to any unlicensed employee?

\_\_\_\_\_.

10) How will Workers Compensation be provided on any unlicensed employee(s)?

\_\_\_\_\_.

11) After improvements are done, who (what people or persons) will use the space?

\_\_\_\_\_

\_\_\_\_\_.

12) How soon after completion will rental, leased or sale of the improved space occur?

\_\_\_\_\_

\_\_\_\_\_.

13) What previous Owner/Builder improvements have been done before in Florida?  
(State "None", if so).

Location	Type of Work Done	Year Done
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14) What Code books do you own/use for reference?

Building	Electric	HVAC	Plumbing
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Signature

Date