



City of Alachua

BUILDING DEPARTMENT
PO Box 9
ALACHUA, FL 32616
PHONE: (386)418-6120 * FAX: (386)418-6130

DEMOLITION PERMIT APPLICATION

*****PERMIT EXPIRES 180 DAYS FROM DATE OF ISSUE*****

Florida Building Code, Eighth Edition (2023), 2020 NEC

Applicant/Contractor:		Address:		Permit #:	Date:	Permit #:	
Contractor Email:							
Property Owner Name:		Address:		Phone:		License #:	
Job Address:				Unit #:	Block#:	Building #:	Phase #:
Subdivision:		Parcel #:	Lot:	Section, Twtnshp, Range:		Project Name:	
Use of Building:	<input type="checkbox"/> Single Family	<input type="checkbox"/> Duplex	<input type="checkbox"/> Multi- Family	<input type="checkbox"/> Commercial, Describe			
Demolition of: (Complete Description)							
Zoning:		Number of Stories:		Number of Units:		Valuation of Work:	
WARNING TO OWNER: Your failure to record a Notice of Commencement may result in you paying twice for improvements to your property. If you intend to obtain financing, consult with your lender or an attorney before recording your Notice of Commencement.							
1. Application is hereby made to obtain a permit to do the work as indicated. I certify that no work has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction.							
2. Owner's Affidavit: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.							
3. I certify that issuance of a demolition permit for property at this Job address does not automatically constitute permission to rebuild and that if rebuilding is desired, I will apply for a building permit separately.							
4. You must call for a final inspection when work is complete. If you fail to have a final inspection before the permit expires, it may result in you having to pay for the permit twice.							
5. All utilities must be disconnected and properly capped.							

Signature of Owner / Contractor Date

STATE OF _____

COUNTY OF _____

Sworn to and subscribed before me by means of ___ physical appearance or ___ online notarization this ____ day of _____, 20____, by _____, who is ☐ personally known to me, or ☐ who produced _____ as identification.

Notary Public, State of Florida

(Seal)

PERMIT COST: _____

SURCHARGE: _____

TOTAL: _____

PERMIT APPROVED BY: _____

Building Official Signature

Date



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CHECKLIST FOR DEMOLITION PERMITS

A demolition permit is required prior to the demolition of any structure within the city limits of the City of Alachua. The following conditions apply to demolition permits:

1. A ***Demolition Permit*** must be completed by the applicant.
2. An onsite inspection by the Building Official may be required prior to beginning demolition.
3. All utilities must be disconnected, and properly capped, with approval by the appropriate utility department, and presented to the Building Department, prior to the commencement of demolition.
4. In order to control spread of infestation by rodents, the Building Official may require proof that a building proposed to be demolished is free of rodents. Such proof may be certification by a state certified pest control operator that the building is free of infestation by rodents.
5. Prior to the issuance of a permit for the demolition of a building, the property owner or the designated representative of the owner of the building proposed for demolition shall post a notice on the property where the building is located so as to be easily visible and readable from the abutting street frontage and shall remain in place for 30 days. The notice shall be provided by the City and shall include the following information:
 - (1) Owner of the property.
 - (2) Date of posting the notice.
 - (3) Address of the building planned for demolition and statement that the building will be demolished at the end of the posting period.

Note: Buildings not required to follow the notice of demolition provisions of this section are:

- (1) Buildings which are determined to be a safety hazard, unsafe, a public nuisance, or otherwise dangerous and require immediate removal.
- (2) Accessory buildings, such as detached carports, garages, sheds, storage buildings, arbors, boathouses, greenhouses, and similar detached structures.
6. An asbestos survey must be completed by a licensed asbestos consultant and notification given to DEP for all non-residential demolitions, per federal regulation 40CFR 61.
7. A site plan is required showing all structures located on the property. Highlight, or otherwise indicate the structure(s) to be removed.
8. A floor plan, or sketch, of the structure(s) is required showing the room designations and plumbing fixtures.

9. Demolition materials must be removed from the site and disposed of properly prior to final inspection.
10. A Demolition Permit is valid for 180 days.
11. A ***Certificate of Completion*** shall be issued upon final inspection of a demolition permit, and a copy sent to the Alachua County Property Appraiser's Office.
12. An ***Owner/Builder Disclosure Statement*** must be signed by an Owner/Occupant of a residential building acting as their own contractor.
13. Work performed within the City of Alachua right-of-way requires an Excavation Permit issued by the Public Services Department.

OWNER/CONTRACTOR AFFIDAVIT

1. I assume full responsibility with a demolition permit and will personally provide direct, onsite supervision or perform all demolition work. I understand it is my responsibility to call for the required plumbing and sewer cap-off, and electric disconnect. I will call for a final building inspection at completion of the demolition work.
2. If I am the lawful owner of the property indicated on this form, I certify with an owner's permit according to Florida Statutes, Chapter 489, Part I, I am obligated to provide direct, onsite supervision or perform all demolition work on such single unit dwelling or duplex of which I am requesting a permit.

As the property owner, I am liable and responsible for employees hired to assist with an owner's permit in this demolition project. This responsibility includes the following where required by law: Worker's Compensation, Social Security Tax, Unemployment Compensation, Liability Coverage, Federal Withholding Tax.

3. I must hire licensed contractors if I am not physically doing the demolition work or providing direct, onsite supervision. I understand the hiring of unlicensed contractors at the demolition site will cause the project to be shut down and the permit revoked by the inspection staff of the City of Alachua Building Department. I understand if this violation occurs, and in order for the demolition work to proceed, I must have a licensed contractor obtain a new permit.

Applicant Signature

Date

Building Department

Date